



Ramon Tafoya Elementary
School Site Council (SSC) Agenda/Minutes Template

Meeting Date: September 17, 2019	Meeting Location: Room C-4
Starting Time: 4:30 pm	Ending Time: 5:30 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Meeting called to order at 4:37
2. Roll Call (1 minute)	Vote on new officers	Secretary	Introductions - new parents joining us. Jen Buzolich volunteers for any position. Mrs. Martinez motions for Jen Buzolich from SSC Chair. Motion seconded by Yolanda David - 9/9 in favor. Mrs. Martinez motions for Cynthia to be secretary. Motion seconded by Silvia Rodriguez. 9/9 in favor
3. Additions/Changes to Agenda (2 min.)		Chair	None reported
4. Reading and Approval of Minutes (3 min.)		Secretary	Moved to next Meeting
5. Reports of Officers and Committees (5 min.)		Chair	Jen Buzolich reports she is happy with the direction SSC is taking.
6. Public Comment (5 min.)	*Not Applicable	Chair	None

*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

7. Unfinished Business (35 min.) b)Review the SPSA, including organization of the document and specific goals and actions.	Action on amendment of SPSA - regarding school climate and safety	Principal	Review Goal by Goal - see amendment page for details. Discussions around bringing in community for VAPA classes after school,
--	---	------------------	---

			Discussions regarding NEU. Student Incentives. Addition of language into Goal 3 regarding healthy and safe environments via SEL and Little Heroes to help improve student safety and connectedness and reduce the amount of behavioral referrals and suspensions. Jenn motions for the revisions/amendments for the 19-20 SPSA, Mrs. Baer seconds. 9/9 in favor.
8. New Business		Chair/Principal	None to Report
9. Adjournment (1 min.)		Chair	Meeting Adjourned at 5:37

Prepared By: Lyssa Perry (signature) _____
 (type name)

Date: Sep 14, 2019

Attach sign-in sheet



Send completed Agenda/Minutes and sign-in sheet to
School Name

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Selection/Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2018-19- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate